

# You Need to Be Involved with ESPBC

<b>Involvement Opportunity</b>	<b>Description</b>	<b>Estimated Time Commitment</b>
Communications/Publicity Committee	The primary function of this committee is to maintain open communication with membership by developing various ESPBC publications, including but not limited to the website.	Ongoing tasks on a bi-weekly basis
Government Relations (GRAS) Committee	The primary function of this committee is to work in conjunction with TABCO, MSEA, and NEA to monitor legislation at all levels of government that would impact public education. The committee is also involved in the campaign of endorsed candidates.	Weekly 1-hour meetings
Minority Affairs Committee	The primary function of this committee is to bring racial and social justice awareness to the members and community.	Hourly meetings on a biweekly basis
Member Benefits Committee	The primary function of this committee is to work in conjunction with TABCO to help evaluate services made available from various vendors through BCPS, MSEA and NEA. Workshops are developed and conducted throughout the year.	Ongoing tasks on a monthly basis
Membership Committee	The primary function of this committee is to recruit and retain eligible employee to join the Association.	Ongoing tasks on a monthly basis
Negotiations Consultant	The primary function of this group is to serve as a consultant to the negotiations team. These individuals may be considered for the negotiations team as spaces come available.	
Nominations and Elections Committee	The primary function of this committee is the handling of our local elections processes (including but not limited to contract ratification, bylaws, and standard elections) and ensure its integrity and conduct all elections and report the results to the Board of Directors.	3 1-hour meetings a year
Professional Development Committee	The primary function of this committee is to provide relevant professional development through trainings and workshops.	Weekly meetings for a 3-month period (October-January)
Recognition and Retirement Committee	The primary function of this committee is to select the ESPBC Office Professional and Paraeducator of the Year.	1 hour meeting a year
Scholarship Committee	The primary function of this committee is to create, distribute, receive and evaluate	1 hour meeting a year

	nominees' applications. Selected nominees will be submitted to the ESPBC Board of Directors for approval.	
Sick Leave Bank Committee	The primary function of this committee is to evaluate member's request for additional sick leave using criteria approved by the committee and BCPS to grant approval.	1 hour meeting weekly
Participate in a Taskforce	The taskforces are ad hoc groups that meet for a specific focus for an identified amount of time.	Meetings are often 1 hour a week for a period of 1 month to 1 year
Serve on the Building Level Educator Council	Each worksite should have an Educator Council. The Council works to establish and maintain positive relationships and communication among the faculty and staff. The Council meets regularly with administration to discuss individual site-based issues.	Meetings bi-monthly
Serve as Building Representative	The building rep serves as the primary union contact for the worksite. Tasks include, but are not limited to attending the Representative Assembly, holding 10-minute meetings with worksite members, and serving as the union pulse of the building.	1 hour every 2 months and an annual 6-hour training (August/September)
Serve as Super E	The Super E is the primary contact to engage members in the worksite to strategize for collective action. Tasks include but are not limited to attending planning sessions, planning rallies, holding 10-minute meetings to move members to action.	Involvement is targeted around the budget season.



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